

**State of West Virginia  
Design-Build Procurement Act**

**APPLICATION FOR PROJECT CONSIDERATION**

*In order for a project to qualify to utilize the Design-Build method of construction you must meet certain requirements. Please review the **West Virginia Code, §5-22A-2** and **Legislative Rules, 148-CSR-11** prior to completing this application to assure your application request to be approved by the Design-Build Board meets all requirements.*

**Please forward your completed Application to:**

Design-Build Board  
c/o West Virginia Department of Administration  
1900 Kanawha Boulevard, East  
Room E-119  
Charleston, WV 25305

PLEASE TYPE OR PRINT CLEARLY ALL INFORMATION

Name of Agency who has the appropriate legal authority to enter into a design-build contract: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Type of Project being proposed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*(Attach a separate sheet if necessary)*

Please describe why your project requires a project design and construction time line that is faster than the traditional design-bid-build method of construction below:

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*(Attach a separate sheet if necessary)*

Please describe why your project requires close coordination of design and construction expertise or an extreme amount of coordination below:

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*(Attach a separate sheet if necessary)*

Please identify why your proposed project requires early cost containment below:

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*(Attach a separate sheet if necessary)*

Please describe your plan for funding the project, including but not limited to, the funding necessary to pay for the design services and construction costs:

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*(Attach a separate sheet if necessary)*

Please show a comparison of how your project can be completed more quickly using the Design-Build method of construction:

**Design-Build Method**

**Design-Bid-Build Method**

Contract award date: \_\_\_\_\_  
Design start date: \_\_\_\_\_  
Construction start date: \_\_\_\_\_  
Design completion date: \_\_\_\_\_  
Construction completion date: \_\_\_\_\_

Contract award date: \_\_\_\_\_  
Design start date: \_\_\_\_\_  
Construction start date: \_\_\_\_\_  
Construction completion date: \_\_\_\_\_

*(Please attach a complete project schedule comparing the traditional Design-Bid-Build method of construction versus the Design-Build method of construction)*

Please provide any comments or additional information you believe is important below:

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*(Attach a separate sheet if necessary)*

Please provide a suggested date that you would like for the Design-Build Board to hold it's meeting in order for you to present your project. If an emergency meeting needs to be scheduled please note that below:

Suggested date for Design-Build Board Meeting: \_\_\_\_\_  
(date)

Is an emergency meeting necessary for your project: \_\_\_\_ Yes \_\_\_\_ No

As the authorized agent of the Agency named above, I do hereby solemnly swear that the information contained in this "Application for Project Consideration" is true and complete to the best of my knowledge.

\_\_\_\_\_  
Name of Representative

\_\_\_\_\_  
Title

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

***NOTE: The Design-Build Board's administrative support personnel will contact you to advise when the Board will meet so that you can appear and present your project. The Board would like your presentation to include some type of preliminary drawings in addition to the comparison project time line requested above.***